



# Florida VPK

REQUIRED DOCUMENTATION

Children are eligible for the VPK program if they are 4 years old on or before 09/01/21 (their date of birth must fall between 09/02/16 and 09/01/17). If a child's fourth birthday falls between February 2nd through September 1st in a calendar year, parents can postpone enrolling their child in VPK that year and wait until the following year when their child is 5. Children must currently reside in Florida.\*Due to high volume of VPK applications, please allow up to 5 business days for application review/approval\* We offer 2 kiosks in our Shalimar Office to our parents during normal business hours.

Parents or legal guardians may apply for a VPK certificate/VPK reenrollment for their child online starting January 1st, 2021 at the following website:  
<https://familyservices.floridaearlylearning.com>

## REQUIRED DOCUMENTATION

Parents/guardians must provide ONE document from EACH of the two categories below to be issued a certificate for their child. Parents/guardians who cannot provide the above documentation may contact the ELC for an alternate list of acceptable forms of documentation, prior to starting their online application.

Proof of Florida Residency **dated within the last 12 months.** Provide one of the following:

- Current Driver's License
- Current Pay stub
- Current Utility Bill (electric, gas, water, cable, NOT cell phone bills or bank statements)
- Current residential rental agreement – signed by landlord & tenant
- Property tax assessment showing homestead exemption
- Military orders showing child's parent is a service member and is assigned to live in concurrent counties.
- Notarized ELC VPK Proof of Residency Form

Proof of Child's date of birth, provide one of the following:

- Official birth certificate or record (The Souvenir Certificate issued by the hospital is not acceptable)
- A current Florida shot/immunization record indicating the date of birth signed by a public health officer or licensed practicing physician (issued at the Health Dept.)
- A Valid passport
- A Valid dependent ID card